

Interest Group Policy

Selecting Topics

1. Any member may suggest a topic for a new Interest Group. Topics may be broad or narrow, amenable to local action or not; the chief criteria for acceptance are:

(a) A relationship to any League principle or position at the LWVUS, LWVIL, LWVLC, or LWV-LF/LB level; and (b) Four or more LWV-LF/LB members interested in attending meetings of the Interest Group.

Securing Authorization

1. The member proposing the Interest Group (“Interest Group Leader”) must contact the VP of Program/Advocacy & Action in writing (by email) with a copy to the President, explain the topic, and list the members interested.

2. The President will notify the Board of the proposed Interest Group. Approval of the Interest Group may take place at a Board meeting if convenient, or by email. If no board member has an objection to the new group, the VP of Program will notify the member that the group has been approved.

Managing the Interest Group

The person who proposes the Interest Group must be willing to chair it, find a location and time for it to meet, and manage communications for the Interest Group. The Interest Group Leader will provide the Vice President of Membership and the VP of Program/Advocacy & Action with the names and email addresses of all Interest Group members.

Each month, at least 2 days before the next Board meeting, the Interest Group chair must email the following information to the Secretary:

(a) The date of the last group meeting; (b) The names of the people in attendance; and (c) A brief summary of the discussion (no more than 250 words).

The Secretary will incorporate these updates into the draft Board Meeting Minutes.

Limits of Interest Group Authority

Any ideas for action that may arise during the discussions of an Interest Group may be submitted to the VP of Program/Advocacy & Action and the President for consideration by the Board; the Interest Group itself has no authority to take action or speak in the name of League.

Dissolution of an Interest Group

Interest Groups must be approved by the Board and may be dissolved by a majority vote of the Board for any reason, including but not limited to failure to follow the terms of this policy.

4/19